



AICTE Idea Lab
Prasad V Potluri Siddhartha Institute of Technology



Tender Ref. No: PVPSIT/TENDER/IDEA/2025/1

Date: 12-09-2025

Tender Notice

Sealed/Online tenders are invited from reputed and experienced suppliers, manufacturers, or authorized distributors for the supply, installation, and commissioning of equipment, tools, and machines for setting up an AICTE IDEA Lab at our institute (Prasad V Potluri Siddhartha Institute of Technology, Vijayawada). The laboratory will be developed as per the AICTE guidelines for promoting innovation, design thinking, and prototyping skills among students and faculty.

Chapter-1: Instructions to Bidders

1. Scope: This Call for Quotation (CFQ) invites sealed quotations for the supply, installation, and commissioning of equipment, tools, and consumables as per the specifications provided in Chapter 4 and governed by General Financial Rules(GFR) 2017 updated up to 31.07.2024.

2. Language of Bid: Bids shall be submitted in English only.

3. Mode of Tender: The tender shall be conducted under a Two-Bid System: Technical Bid and Financial Bid

4. Eligibility of Bidders:

- Must be a registered supplier/manufacturer/distributor in India.
- Must have supplied similar goods in the last three years.
- Must be registered with a valid PAN and GST.
- Must not be debarred or blacklisted by any government authority.
- OEM authorization is mandatory where applicable.
- Micro and Small Enterprises (MSEs) are exempt from Bid Security as per GFR provisions.


5. Bid Security (Earnest Money Deposit)

- Amount: 2% of the quoted value (refundable).
- Accepted forms: Bank Draft, Bank Guarantee, or e-Bank Guarantee.
- Validity: 45 days beyond bid validity.

6. Tender Document Availability

The tender documents can be downloaded from the institution's website.

<http://idealab.pvpsiddhartha.ac.in/>


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KANURU, VIJAYAWADA-520 007



AICTE Idea Lab
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7. Bid Submission

Last Date & Time: [24- September – 2025] [17.00]

Submission Address:

PVPSIT AICTE IDEA LAB

Prasad V Potluri Siddhartha Institute of Technology,

Devabhaktuni Ramalingeswara Rao Road, Kanuru, Penamaluru Mandal,
Vijayawada, Andhra Pradesh – 520007.

Mode: Sealed cover superscribed with “Quotation for IDEA Lab Equipment”.

- All documents must be signed and stamped by the authorized signatory.
- Incomplete or conditional bids will be rejected.
- Bids must be submitted **before the deadline** specified in the tender notice.

8. Bid Opening

Date & Time: [27- September – 2025] [10.00AM]

Venue: [Principal Chamber, Prasad V Potluri Siddhartha Institute of Technology]

Bidders or their authorised representatives may attend.

9. Bid Validity

Bids must remain valid for **90 days** from the last submission date.

10. Evaluation of Bids

- **L1 selection** (lowest responsive bid).
- Partial item bidding will be considered only if a sufficient number of bids for the complete list are not available. Otherwise, evaluation will be based on the lowest responsive bid for the entire schedule.
- Evaluation based on:
 - Total cost
 - Compliance with specifications
 - Delivery period
 - Warranty terms

11. Delivery & Installation

- All goods must be delivered, installed, and commissioned within 60 days from the date of Purchase Order (PO).
- Partial deliveries may be accepted only with prior written approval.
- Failure to meet the delivery schedule may lead to penalties or cancellation.

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12. Warranty & Support

- Minimum 3 years product warranty for equipment; other items as per specification.
- Any faults during the warranty period must be rectified and replaced (if required) at no additional cost.
- Bidders must provide details of service support and escalation matrix.

Chapter 2: Conditions of Contract:

The contract shall be governed by the General Financial Rules (GFR) 2017 and the terms outlined in this document.

1: Performance Security:

- Amount: 3% of contract value (refundable).
- Accepted forms: Bank Draft, Bank Guarantee, or e-Bank Guarantee.
- Validity: valid for 60 days beyond warranty period.

2. Delivery Terms: FOR Destination

PVPSIT AICTE IDEA LAB

Prasad V Potluri Siddhartha Institute of Technology,

Devabhaktuni Ramalingeswara Rao Road, Kanuru, Penamaluru Mandal,
Vijayawada, Andhra Pradesh – 520007.

3. Payment Terms: 100% payment after successful installation & acceptance. Advance payment only as per GFR Rule 172 (max 30% for private suppliers after dispatch of items).

4. Liquidated Damages: 0.5% per week of delay, max 10% of contract value.

5. Risk Purchase: In non-performance, the purchaser may procure from alternate sources at the bidder's risk.

5. Jurisdiction: Contract governed under Indian Laws; disputes subject to Vijayawada jurisdiction.

Chapter 3: Schedule of Requirements

Detailed list of all equipment, tools, and consumables with quantities as per Chapter-4.

The bidder must supply equipment listed under the technical specifications to

Prasad V Potluri Siddhartha Institute of Technology,

Devabhaktuni Ramalingeswara Rao Road, Kanuru, Penamaluru Mandal,
Vijayawada, Andhra Pradesh – 520007.

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Chapter 4: Specifications and Allied Technical Details

Specifications as per **Annexure-1** (attached) containing full technical details of all items.

Chapter 5: Price Schedule

- The Technical & Financial bid must be submitted strictly in the Bid submission format provided (Annexure 2)
- All prices must be inclusive of all taxes, duties, and delivery charges.
- The price bid must be mailed to idealab@pvpsiddhartha.ac.in, principal@pvpsiddhartha.ac.in and also to be submitted in a separate sealed envelope to:

PVPSIT AICTE IDEA LAB

Prasad V Potluri Siddhartha Institute of Technology,

Devabhaktuni Ramalingeswara Rao Road, Kanuru, Penamaluru Mandal,
Vijayawada, Andhra Pradesh – 520007.

- marked as "Technical & Financial Bid" on the envelope.

Qualification Requirements

- Bidders must submit the Technical and Financial Bids along with copies documents listed in the check list (Annexure 3)

Chapter 6: Contract Form

The Purchase Order will serve as the contract, containing item details, delivery schedule, warranty obligations, and payment terms.

Chapter 7: Other Standard Forms

- The following forms must be submitted:
 - Non-black listing form (Annexure 4)
 - Declaration on Non-Chinese and/or Pakistan Origin of Equipment / Instruments
 - / Machinery (Annexure 5)
 - Bid Security Declaration (Annexure 6)

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